Wednesday May 24, 2017

**Allen Parent Council Meeting**

Attendees: Kerry Beal, Michele Barkoot, Takeshia Banks, Elizabeth Peters, Noureen Vaid, Adrian Dantzer, Alicia Carroll, Tan, Elizabeth Peters and Caitlin Rowe.

* 5:30 Meeting called to order
* 5:35 Officer Elections
  + No other parents responded to email requesting to be on the ballet to be Officers for the 2017-18 school year.
  + Caitlin motioned to approve that all current Officers remain in place for 2017-18 term. Adrian Dantzer seconds the motion. All member accepted and plan to serve next year.
* 5:40 PTOC added to the board
  + Discussion regarding the PTOC being added as a position to the board.
  + Caitlin shared this has been of discussion for a couple of years because they attend meetings monthly and share information that was received at the PTOC monthly meetings with the Allen Parent Council, which can be fairly time consuming with two monthly meetings at a minimum.
  + It was moved by Caitlin to make PTOC representative part of the board, Michele seconds and all in favor for the positon to be added to the board.
  + A friendly amendment to have bylaws changed and a special election to take place in September for the PTOC position.
  + September member will be voted for after it is included in a meeting as the other Board positions were.
* 5:50 2017-2018 Budget Review
  + Average of last three years shown, the current year is not closed.
  + The Parent Council Thrift Shop anticipated funds are to be reduced by 50%.
  + Academic Enhancement trip of Lansing discussed it was at one point in fourth grade curriculum, now third grade. The goal is to have it brought back but usually it needs to be booked a year in advance. This will most likely take place the following year. It will also need to be discussed with the teachers.
  + In the Community section, there is a change; a talent show or play has been added for the 2017-18 school year.
  + On the Operating side, Elizabeth stated that a goal for the Treasury side would be to have information on QuickBooks or similar software. Additionally, a goal to have a computer for Parent council use as opposed to personal.

The Books are healthy, the cash reserves have allowed an extra $6,313, $4,535 in excess by the end of the school year.

* + The Cash Reserve assists if there is no money raised there will be money available. Therefore, income is less than Expenditures.
* 5:58 Other Budget
  + Goal is for the Green Team to come back next year.
  + Kerry Beal brought up books needed for the book room. The Book room helps with reading for students at different levels. It is important for it to continually updated. The goal is to have books with equity and appropriate “frustration” levels. They get worn from use and since children are improving in reading more books are needed. An example that was used although a child may read a 10th grade level, the content cannot be of a 10th grade level, therefore books need to be purchased for instances such as this.
  + Summer Learning workbooks discussed this year Parent Council will not be funding the Think Stretch books. Beal mentioned that in the past years it was difficult for teachers to grade, medals, students that needed to use it weren’t, enhancement was not always shown the following year since there was not full participation. Suggestions will be made for summer learning discussed more in New Business section.
  + It was discussed that money be transferred, it was desired for money to be transferred to somewhere in academics.
  + Adrian motioned for money from workbooks to be transferred to Curriculum enhancement, Takeshia seconds.
* 6:10 Principal Report
  + Wrapping up M-Step testing and still working on NWEA.
  + Goals for 2017-18 school year is being worked on. Plan must be sent to AAPS by next week and the State by September 1, 2017.
  + A desire for a playground committee was discussed and will be organized. The amount for the playground is up to $120,000 from 60,000. There is a timeline and a checklist. Since our school has so many new things from the flood, Beal is okay with other schools moving ahead on the playground list. Poured surface will be at Allen at some point, eliminating wood chips.
  + Summer work building will take place as scheduled. The ceilings will be redone, LED lighting and air conditioning throughout the building.
  + Dr. Swift wanted to share a thank you with everyone on the Mileage being approved.
  + Things coming up: Country Fair June 9th, Field day June 14th and the last day of school on June 16th.
  + Different grade levels have things to take place. Kindergarten Picnic, 1st grade has a Fun Night this Friday May 26th, 5th grade Instrumental, Greenfield Village and the end of the year Assembly.
  + Deb Campbell is retiring from her Art position this year. Hiring will be overseen by Robin Bailey.
  + No other teachers have stated that they will be leaving. The plan is for teachers to remain teaching the grades they currently are. It is still to be decided if split classes will be in place next school year, there is only one 4/5 grade split at Allen this year. Factors that will help decide is school of choice students and IDT (in district transfers). The grade that will be impacted does not have a lot of children that come in that is why decision has not been made yet.
  + Third grade reading retention law discussed. It has passed in Michigan and it states if a child does not meet the reading level in third grade that they would be retained. There are exceptions to the law. Swift is looking to see what we can do to make it better for the kids in our district.
  + Parking lot safety remains of concern and another email will be sent out. Plans for improvement have been discussed among teachers, it may be different next year.
* 6:25 Spirit wear
  + Order to be made this week for shirts for all students and staff at Allen.
  + Brent Emery (fifth grade dad) designed the shirt.
  + The color that was chosen was Graphite Gray.
  + An email will go out to teachers with hopes they will respond in 24 hours about their desired size.
* 6:32 Fun Run Re-booking
  + The change is the school will now be doing the Do It Yourself way, which means that we will provide the DJ, Eagle, pedometers, posters, pledge packets and need volunteers to assist with hyping the students up for the run. The main thing that we get is access to the website for the whole school year, to even be used for other fundraisers.
  + Takeshia offered to look up and share the cost of pedometers, posters and flyers at the Fun Run store and share in an email to the Board of Parent Council.
  + Suggestions to contact sororities, fraternities and schools for those that might need community hours to assist with Fun Run to be contacted.
* 6:40 Book Fair Results
  + Profit totals at $3,085, believed to be less than last year but still successful. It is not on our books since it goes to the library.
* 6:43 Parent Council Activities- Looking Ahead
  + May:
    - Teacher appreciation continues with notes and a Luncheon tomorrow May 25, 2017.
  + June:
    - Restaurant Night at Chipotle on June 1st headed by Laurie Massie. Backpack mail on Tuesday.
    - Science Olympiad on June 3rd at Pioneer HS headed by Doug Hargett & Kim Bonenberger, participates are 2-5th grade.
    - Country Fair June 9th headed by Caitlin Rowe, volunteers still needed.
    - 5th grade commencement night on June 15th headed by Michelle Frasier- Wing. Funding from the Parent Council to be provided.
* 6: 52 New Business
  + For summer an email for families will be sent out to help with academics over the summer that will include IXL, Raz Kids, Library programs as well as a site AnnArborwithkids.com.
  + Suggestions for getting more people to show up discussed. Adrian shared that at her PTOC meeting they discussed that at Curriculum Night having a grade representative, more information regarding that to be discussed next school year.
* 7:00 Meeting adjourned.